

Sonshine Preschool Agreement
2011-2012 School Year

We/I _____ the parent(s) of
_____ have a current copy of the Parent Handbook and have become familiar with the policies and procedures at Sonshine Preschool.

Please confirm (by initialing) that you have read, and that we have a mutual understanding of the following IMPORTANT INFORMATION:

_____ Blue Emergency Card is COMPLETE, and along with a copy of your child's most current immunization record, recent well check and all necessary permission forms have been SIGNED AND RETURNED.

_____ Tuition Payment Policy (i.e. due date is the 1st of the month, late as of the 5th; and we only accept cash or checks at this time.) Returned check fee is \$20.00.

_____ School Calendar and days of closure

_____ Hours of operation are 7:30 a.m. to 5:30 p.m. Late pick up charge is \$1.00 per minute per child, \$5.00 minimum.

_____ Communication methods we find most effective are the "White Board", Email, your child's classroom bulletin board, Monthly Newsletters, teacher/parent "Communication Box" and monthly Parent Meeting.

_____ All Children MUST ATTEND our "Preschool Hours" program (8:30 am-12:30 pm)

_____ Illness Procedures (24 hour rule)

_____ Discipline Procedures

_____ Dis-enrollment Policies

_____ Lunch, snacks and water are provided by parents. Snacks must have 2 components. Only 100% fruit juice or milk can be served at lunch. Please provide a fresh water bottle DAILY with your child's first and last name on it. No microwavable foods are allowed.

_____ Pizza Fun Day is an additional \$2.50, and if you do not want pizza that day, please mark no pizza in the "Special Info" column on the sign in sheet.

_____ No Nut Policy (Please read labels of processed foods)

_____ In the event that a staff member witnesses any form of impairment of an individual picking up a child from our program, the child WILL NOT be released and another contact person will be notified.

Thank you for you cooperation.

Name _____

Date _____

